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[HRportal.moravian.edu](http://HRportal.moravian.edu)

The screenshot shows the login interface for the HR portal. At the top is the 'ascend' logo. Below it are two input fields: 'Company' and 'User ID'. The 'User ID' field contains the text 'mac' and is circled in red. Below these fields is a 'Password' field containing several asterisks, also circled in red. To the right of the password field is a small icon of a person. Below the password field is a 'Forgot name' link. A blue 'Login' button is positioned below the password field. At the bottom of the form, there is a line of text: 'By clicking login you agree to our Privacy Policy and Terms of Use'. Below the form is a footer with the text: 'Online services are for authorized users only. Unauthorized users are prohibited. Usage will be monitored. Copyright © 2014 Ascend Systems, Inc.'.

This screenshot is identical to the one above, showing the login page. In this version, the 'Password' field, which contains asterisks, is circled in red. All other elements, including the 'Company' and 'User ID' fields, the 'Login' button, and the footer text, remain the same as in the previous screenshot.

Should you require assistance using these instructions or employee self-service in general, please contact [HR@moravian.edu](mailto:HR@moravian.edu) or call 610-861-1527.



MORAVIAN UNIVERSITY

Home **My Self** My Team Timekeeper My Company Reporting

Personal Information

Family Members

Benefits

My Paycheck

Personal Information

Go to Personal Information to view and update your personal

MORAVIAN UNIVERSITY

Home My Self My Team Timekeeper My Company Reporting

Personal Information

Family Members

Benefits

Benefits Summary

Plan Information & Comparison

Select the plan type(s) you want to see. Enter a plan name for more information. To compare more than one plan, select the plan types you want to compare, then click the Compare button.

Select a Plan Type to see the Plan(s) you are eligible.

Medical (2)

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Home My Self My Team Timekeeper My Company Reporting

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Benefits Summary

Plan Information & Comparison

Beneficiaries

Retirement

Benefits Links

My Paycheck

Plan Type

Select a Plan Type to see the Plan(s) you are eligible.

Medical (2)

2 Medical Plan(s) are eligible

Select Family Member

Plan	PPO Plan	OHD Plan
	\$71.31	\$62.57

Carrier Website

Plan Document

Benefit Summary

Summary of Benefits and Coverage (SBC)

Preventive Schedule

Benefit Summary

Summary of Benefits and Coverage (SBC)

Preventive Schedule

Privacy Policy and Terms of Use

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